

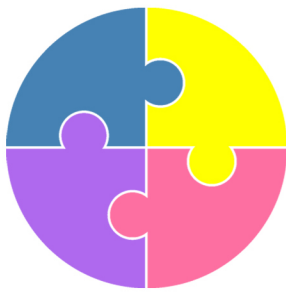


# Remote Learning of Integral Formation in Everest (R-LIFE)

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A Primer on Everest Academy Manila's  
Online Distance Learning Program

Academic Year 2020-2021



# R-LIFE

Remote Learning of Integral Formation in Everest

# Q&A

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## 1. What is R-LIFE?

R-LIFE stands for **Remote Learning of Integral Formation in Everest**. It refers to our school's online distance learning program to deliver Integral Formation using the RC Curriculum used by RC schools around the world.



## Definition of Terms

**Online Distance Learning (ODL)-** refers to both the mode and platform of learning. Students access a virtual classroom and learning materials through the internet from the safety and security of their homes. The ODL will be in place while face-to-face learning is impractical.

**Asynchronous Learning-** online classroom instruction and learning that do not occur at the same virtual space and time. During asynchronous learning (AL), students study materials at their own pace, and sessions usually include related learning activities such as watching pre-recorded lectures or pre-selected videos, completing online assignments, creating original work, accomplishing exercises or assessment tasks, and/or conferencing with a teacher.

**Synchronous Learning-** online classroom instruction and learning happening in one virtual place at the same time. During synchronous learning (SL), students attend scheduled live virtual classes, sessions include learning tasks such as listening to live discussion and demonstration, group interaction, or taking assessments.

**Face-to-Face Learning-** learning in the traditional sense, students go to a school building and classroom to learn from teacher-facilitators.

**Hybrid model-** a combination of face-to-face classes and online distance learning delivered based on students' needs, readiness and learning abilities.





## 2. What will be taught starting AY 2020-21?

As previously announced, we will use the upgraded RC Education Curriculum this school year. This version primarily strengthens the integration of all four dimensions of Integral Formation into the core subjects (including Advancement Placement), special subjects and electives. The curriculum is customized for RC schools to prepare its graduates to become Christian leaders who will renew society.

## 3. What will a typical schedule look like?

R-LIFE will consist of age-appropriate and grade-appropriate synchronous and asynchronous learning time. The day schedule also includes daily check-in time in the form of brief homeroom periods with the class adviser.

# Lower School

## Sample Schedule for Kinder

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:40 - 9:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
9:00 - 9:40	Math	Social Studies	Math	Social Studies	Math
9:40 - 10:00	Break				
10:00 -10:40	Language Arts	Art	Language Arts	Catholic Formation	Language Arts
10:40 - 11:00	Break				
11:00 - 11:40	Music	Science	Catholic Formation	Science	PE

# Lower School

## Sample Schedule for Grades 1 to 5

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:40 - 9:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
9:00 - 9:40	Math	Filipino	Math	PE	Math
9:40 - 10:00	Break				
10:00 -10:40	Language Arts	Formation	Language Arts	Music	Language Arts
10:40 - 11:00	Break				
11:00 - 11:40	Catholic Formation	Art	Catholic Formation	Digital Literacy	Catholic Formation
11:40 - 1:00	Lunch				
1:00 - 1:40	Science	Digital Literacy	Science	Filipino	Science
1:40 - 2:00	Break				
2:00 - 2:40	Social Studies	Foreign Language	Social Studies	Foreign Language	Social Studies

# Middle School

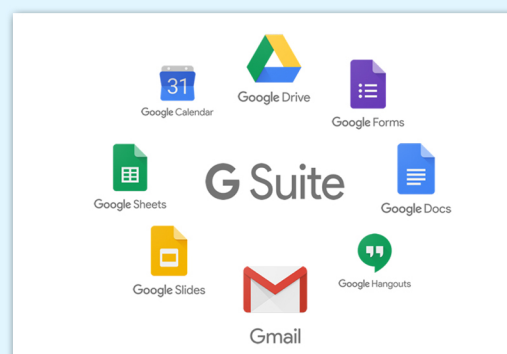
Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 9:10	Morning Assembly	Homeroom			
9:10 - 10:10	Advisory	Science	Social Studies	English Language Arts	Social Studies
10:15 - 11:15	English Language Arts	PE	ICT	Science	Art/Music
11:15 - 11:30	Break				
11:30 - 12:30	Math	Foreign Language	Catholic Formation	Filipino	ICT
12:30 - 1:15	Lunch				
1:15 - 2:15	Catholic Formation	Art/Music	Filipino	Math	Formation
2:15 - 2:30	Homeroom				
2:30 - 3:00	Asynchronous Learning Time and Consultation Time				

# High School

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:00	Advisory / Formation	Math	Catholic Formation	Math	Math-ISP
10:00 - 10:10	Break				
10:10 - 11:10	English Language Arts	Catholic Formation	Art/Music	English Language Arts	Art/Music - ALT
11:10 - 11:20	Break				
11:20 - 12:20	Science	Filipino	Foreign Language	Science	Science-ALT
12:20 - 1:00	Lunch				
1:00 - 2:00	Catholic Formation-ALT	English Language Arts-ALT	PE	Foreign Language-ALT	Elective
2:00 - 3:00	Social Studies	FIL-ALT	Social Studies	Social Studies-ALT	Elective-ALT
ALT - Asynchronous Learning Time					

## 4. What Learning Management System will be used?

The G Suite for Education family of apps remains the primary online platform for R-LIFE. This includes Google Classroom that will still be the central hub for the management of R-LIFE learning materials, tasks, assignments, and assessments. Teachers can supplement G Suite with other age-appropriate online applications in order to deliver dynamic lessons and engage students effectively.





## 5. What devices will my child need for R-LIFE?

Required hardware: A computer (desktop/laptop) or iPad that is less than 3 years old.

- Windows desktop/laptop with Windows 10 operating system
- Web browsers; Google Chrome version 83 or above, Mozilla Firefox, Edge
- iPad OS or higher
- Macbook, iMac with Mac OS 10.11 (El Capitan) or higher
- Web browsers: Google Chrome version 83 or above

*\*For Digital Literacy for Grades 1-5, a desktop/laptop will be required*

Optional hardware: speakers/headphones/earbuds for listening to audio or video presentations

## 6. Will there be physical books? How will we get them?

Yes, there will still be some books. Students will use a combination of physical books and online textbooks, learning materials and references, similar to what they use in face-to-face learning. Parents will be advised when these become available.

## 7. What is the grading system?

For the entire AY 2020-21 (whether online or on campus), academic performance will be measured based on the attainment of the learning outcomes per subject area defined in the RC Curriculum and reported in terms of proficiency levels following a 4-point grading system.



## Proficiency Level

## Description of Proficiency

Exceeding  
Benchmark (4)



Demonstrates in-depth inferences and applications that go beyond the target learning outcomes

Meeting  
Benchmark (3)



Demonstrates the expected level of mastery of the target learning outcomes

Approaching  
Benchmark (2)



Demonstrates basic knowledge and skill necessary for mastery of the target learning outcomes

Needs  
Improvement (1)



Demonstrates below basic knowledge and skill necessary for mastery of the target learning outcomes

Proficiency in a subject area is evaluated based on how well the child demonstrates mastery of the target learning outcomes within a grading period as shown in the sample of a teacher's gradebook below:

Subject: English Language Arts			Grading Period: 1st Quarter		
Students' Names	Learning Outcome #1	Learning Outcome #2	Learning Outcome #3	Learning Outcome #4	Final Grade
Cruz, N.	4	4	3	3	3.50
Ng, E.	3	2	3	2	2.50
Smith, J.	1	2	3	3	2.25



## 8. Will conduct and effort grades be included in the report card?

In **Kinder**, character development reflects the conduct and effort grades expressed as working towards (WT), working at (WA), working beyond (WB).

In **Grade 1 through Grade 12**, each subject teacher will assess an effort grade using the following E/VG/G/N scale for the report card. Effort Grade is given for each subject each quarter.

Conduct grades are based on the existing standards of acts responsibly; extends consideration, respect and service; exhibits leadership in character and virtue. It is reported as **O, VG, G and N**.

## 9. Will quarterly and year-end awards be given?

Yes, the school will continue to recognize student achievements through the quarterly and year-end awards.



## 10. What programs / activities will you offer to reinforce integral formation?

- Regular mentoring sessions and student check-ins, as well as guidance modules and advisory sessions.
- Online masses, recollections and other spiritual activities that will cater to each grade level.
- Apostolic projects and activities that can still respond to the material and spiritual needs of others.

## 11. Will there be clubs and varsity?

We will offer online clubs related to academics, leadership, sports, and special interests. This will be outside of the regular class schedule and will have a separate fee.

For the varsity teams, online training will be on physical strength and endurance, sports-specific skills, and other related topics. Details will be released in August.

## 12. What are the expectations from students?

Specifically during R-LIFE, they are required to attend and actively participate in all their online classes, maintain an acceptable level of personal presentation, follow the schedule for independent learning, and submit requirements on time.



## 13. What are the expectations from parents?

Parents are not required nor expected to be the primary teachers of their children. The support expected from parents include: providing a conducive learning space with strong internet connection, supporting the technological needs of their children, encouraging their children to maintain a study schedule and communicating concerns immediately to teachers or the appropriate school authorities.

## 14. How long will we be doing remote learning?

Remote learning will continue for at least the first quarter of AY 2020-21. We will continue with this modality based on government directions.

When restrictions are lifted and we are confident of the safety of our teachers and students, we will transition to a hybrid modality of learning which is a combination of face-to-face instruction and remote learning.

Students may opt to continue with R-Life throughout the school year and guidelines for this arrangement will be released. Everest recognizes that options have to be made available guided by our principle of personalized attention.

## 15. How are the teachers prepared to effectively conduct online classes?

Aside from the updated RC Curriculum, our teachers will undergo intensive training on the use of the Google Suite, online teaching, lesson preparation, instructional delivery, and assessments.

## 16. Will the school issue devices?

No, the school will not issue devices. However, the school can make arrangements to lend devices with certain conditions.

## 17. Will the enrollment be online?

Yes, the enrollment from June 24 to July 3 will be strictly online and scheduled on a per group basis to allow prompt response and avoid clogging of the system. A separate communication on detailed steps for enrollment will be released through email on June 19.

## 18. What are the important dates in AY 2020-21 Calendar?

Some important dates to remember include:

<b>Aug 17-20</b>	<b>Parents' Orientation</b>
<b>Aug 24</b>	<b>Start of Online Classes for Grades 1-12</b>
<b>Aug 25</b>	<b>Start of Online Classes for Kinder</b>
<b>Aug 24-Oct 30</b>	<b>First Quarter</b>
<b>Nov 3-Jan 22</b>	<b>Second Quarter</b>
<b>Dec 16-Jan 5</b>	<b>Christmas Break</b>
<b>Jan 6, 2021</b>	<b>Classes Resume</b>
<b>Jan 25-Mar 26</b>	<b>Third Quarter</b>
<b>Mar 29-Apr 5</b>	<b>Holy Week Break</b>
<b>Apr 6-June 8</b>	<b>Fourth Quarter</b>
<b>June 9-11</b>	<b>Year-End Awards</b>
<b>June 14</b>	<b>Graduation</b>



## 19. Who are the points of contact?

### Academic Concerns

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### Business Office

For non-academic matters and tuition assistance, please contact  
Cynthia J. Cabasag, Operations Director, at [optnsdirector@everestmanila.edu.ph](mailto:optnsdirector@everestmanila.edu.ph)

For fees and payment-related matters, please contact  
[accounting@everestmanila.edu.ph](mailto:accounting@everestmanila.edu.ph)

For IT-related matters, please contact [tech@everestmanila.edu.ph](mailto:tech@everestmanila.edu.ph)